

# West Monmouth School

Ysgol Gorllewin Mynwy



## Charging Policy

Polisi Benthyciadau

Date Approved by Governors: .....

Date Reviewed by Governors: .....

# CHARGING POLICY

## 1. Opening Statement

It is school policy that charges will not be made for items or activities which are essential to a good education.

## 2. Curriculum Related Trips and Visits

- The school meets the criteria of the 1988 Education Act prohibiting charges for those trips and visits that are essential to the curriculum. Very few come into this category: most are desirable and serve to enrich the course of study. This is explained fully in letters requesting parental permission for any visit. The school may ask parents to volunteer to bear some or all of the cost of such trips.
- The school accepts that if, on principle, parents do not wish to pay for such trips, they have the right to refuse.
- The school assists those parents who find the cost of the trip is beyond their means
- All monies collected are refunded if, due to lack of support, a trip has to be cancelled.

## 3. Recreational Trips and Visits

Some trips are clearly recreational, but may have valuable incidental benefits. In such cases, parents will have to pay the full costs.

## 4. Materials for Lessons/Projects

- Parents may be asked to contribute where finished items are to be taken home, e.g. Design Technology (food, textiles, wood, plastic, metal items) and Art (pottery.)
- It is school policy to assist parents with serious financial need wherever possible. The school has access to certain Charitable Trusts and the school's own Charity / School Fund. Parents are encouraged to contact the school if they have problems in meeting any of the above costs.

## 5. Wilful Damage

The Governing Body may charge parents if their child carries out wilful damage or if they lose school property such as text books.

## 6. Examinations

If a pupil fails, without good reason, to complete the requirements for any public examination for which the Governing Body has paid or is liable to pay an entry, it can recover the fee from the parent. This might happen if the pupil did not complete the coursework, or did not attend one or more of the examination papers.

## **7. Music Tuition**

The school does make a charge for instrumental music tuition provided in or out of school hours.

## **8. Concluding Statement**

In all cases where charges are made, it will be the school's intention to charge the precise cost of the service provided.

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**The Governing Body, in consultation with the Headteacher, the staff and parents, will regularly review this policy and associated procedures in order to ensure its continuing effectiveness.**